In connection with the Request for Proposals relating to the Red Hook Integrated Flood Protection System Feasibility Study released by NYCEDC on December 16, 2014, as amended (the “RFP”), the questions and answers provided below are based on questions submitted by potential Respondents pursuant to Part II, Section 7.8(b) of the RFP. Capitalized terms in this document that are not otherwise defined herein have the meanings given in the RFP.

1. Part I, Section 2.2 (c) (iii) states the Anticipated Contract Term is two years, however Part III, Section 1.2 states the proposed timeline for completion is 12 to 14 months; please differentiate between the Anticipated Contract Term and the proposed timeline, and clarify whether the timeline for completion is two years or 12 to 14 months.

   The Consultant is expected to complete the Scope of Services in 12 to 14 months maximum. The Anticipated Contract Term is longer than the Feasibility Study duration to allow for contractual flexibility if there are any unanticipated delays or increases in scope.

2. Does NYCEDC require both a firm organization chart and a specific team organization chart to satisfy (a) and (b) of Section 1.1 (Respondent Description) in Part II – Specific Requirements of the RFP?

   Yes. Pursuant to Section 1.1(a), each Proposal should include an organization chart showing all personnel from the Respondent’s own organization (including subsidiaries and affiliates, if applicable) who are expected to provide the Services and their levels of responsibility. Per Section 1.1(b) Proposals should also include an organization chart incorporating all individuals performing the Services as part of the larger Consultant Team (i.e., Subcontractors).

3. Part 3 Subtask 2.4 of the RFP refers to “the plotted topographic survey.” Is this available or to be provided by NYCEDC as part of these services?

   The phrase “plotted topographic survey” should be replaced with “as confirmed by the Consultant.”

4. Given the uncertainty with Task 5, should respondents omit the fee for this task or show an allowance in the fee?

   For Task 5, respondents should submit a Staff and Fee Schedule listing the potential staff and related hourly rates to perform this task. Please refer to the Sample Fee and Cost Schedule provided at Exhibit 2 to the RFP.
5. **As part of Task 1, will photo documentation of the site require photographs taken from the water (i.e by boat)?**

As noted on page B-8 of Appendix B in Exhibit 1, a comprehensive photo survey from land and water vantage points will be required. Respondents should propose the method for completing this survey.

6. **What level (percentage) of design is considered “conceptual design,” as stated in the RFP?**

The conceptual design for the Preferred Project should be advanced such that it can achieve all of the required deliverables for the Feasibility Study and HMGP Application.

7. **What percentage design should the Consultant Team assume this to be a 10%, 30%, 60% or some other level of design?**

See response to # 6.

8. **When can we expect to receive the SRA Addendum?**

Pursuant to Addendum #2, the SRA Addendum with a draft of the Subrecipient Agreement was released on February 5, 2015 and is available for download from the project website at: [http://www.nycedc.com/opportunity/red-hook-integrated-flood-protection-system-feasibility-study-rfp](http://www.nycedc.com/opportunity/red-hook-integrated-flood-protection-system-feasibility-study-rfp).

9. **What is the arrangement for payment in cases where the Consultant’s services are delayed and as a result, the time for performing such services is extended?** (Form of Contract, Part II, clause 1.2.3.; 3.1) Page 6 and 21 of the PDF

All payments under the Contract will be made pursuant to Section 2.1. Payment requests for work that was delayed for some reason will be handled on a case-by-case basis in accordance with the Contract.

10. **Can we get a copy of the City Contract (referred to in (Form of Contract, Part II, clause 1.7)?** Page 19 of the PDF


11. **Would you please verify whether the percentage of M/WBE participation referred to in the Form of Contract is 20-30% as stated under the RFP Summary?** (Form of Contract, Part II, Art. 9.3 and Part I, Art. 1.12.) Page 60 and 9 of the PDF

This RFP has set a goal range of 20-30% for M/WBE participation. Each respondent must set its own goal within the range and present a Subcontractor Participation
Plan that meets that self-set goal. All of the respondents' plans will be evaluated against each other and scored accordingly. Those plans that come with a set goal that is lower than the minimum of the range, i.e. 20%, will receive zero points on the M/WBE Participation selection criterion. Lowest goals will receive the minimum amount of points and the highest goals will receive the most points under the M/WBE Participation selection criterion.

12. Form of Contract: Will there be any opportunity to discuss and negotiate the sample “Form of Contract” if awarded the project? (RFP, Part I, Clause 6.1) Page 16 of the PDF

As provided in Section 1.4(g) of Part I of the RFP, the selected Consultant (if any) will be expected to execute the Contract substantially in the form of the Form of Contract provided with the RFP.

13. Is NYCEDC willing to modify the contract terms and conditions to reflect a negligence based indemnification? Specifically in regards to Page 12 of the RFP Section 6.1.1 and page 30 of the RFP, Section 6.1.2?

The indemnification provisions incorporated into the Form of Contract pursuant to Section 5.1(c) of Part I of the Form of Contract already include the concept of a negligence based indemnification. As specified in the footnote accompanying such Section, if necessary these provisions may be revised, however, to conform the indemnification provision with the relevant provisions of the final Subrecipient Agreement.

14. What is the Maximum Contract Price?

The Maximum Contract Price will be established after NYCEDC has the opportunity to review Proposals. Subject to such review, it is currently anticipated that the Feasibility Study budget would be for an amount of between $2 million and $3 million.

15. In the pre-proposal session presentation, it was stated that the total cost of the project including the feasibility study, design and engineering and capital costs for construction, is $100 million. Is that sufficient – does this reflect actual project costs?

The Feasibility Study is being performed to better understand the scope and costs for an IFPS in Red Hook. The Preferred Project advanced through the HMGP application and subsequent FEMA and HUD approvals will need to be assessed, designed and built within the anticipated available budget.

16. Are there base map surveys available or will we need to employ a surveyor?
The Consultant will create a Base Map as part of Task 1. There are numerous publicly-available sources to develop the Base Map. Existing surveys and data not in the public realm will be shared, as available, with the Consultant. The Consultant will be expected to verify that the data and survey information is accurate.

17. **Addendum 2 includes information on a Breezy Point project. Can you provide more clarification?**

Respondents should disregard information regarding the Breezy Point project in Addendum #2. The Breezy Point project scope is included in the draft Sub-Recipient Agreement because it is anticipated to utilize similar funding sources as the Red Hook IFPS project. The Breezy Point project will be advanced separately from the Red Hook IFPS project.

18. **Can you provide guidance estimating the scope in regards to stakeholder and community outreach? How do you define an approach, given that consultants will price this differently in terms of how meetings are allocated?**

Respondents should propose an approach to stakeholder engagement for the Feasibility Study that will be successful for this project. The Consultant will be expected to develop materials for and attend meetings with stakeholders. Respondents should consider how to effectively address robust engagement efforts while balancing the quantity and quality of that engagement.

19. **Can you provide more information on what role the Consultant has in assisting with the HMGP application?**

Please refer to Task 4 of Appendix B (“Scope of Services”) for additional information. It is currently expected that the City will submit the HMGP Application utilizing data collected and analyzed by the Consultant and the City will incorporate results, key findings and other deliverables from the Feasibility Study into the HMGP Application.

20. **As an architect, there is a concern for the urban design aspect. The streets in this area have not been paved for a number of years. Are there existing/planned capital projects regarding the repair and elevation of roads and other urban design considerations? How will these existing/planned capital projects be integrated with the feasibility study and IFPS and vice versa.**

Existing and planned capital projects being considered by other agencies will be shared, as available, with the selected Consultant. The Consultant will be expected to consider these initiatives in performing the Feasibility Study Tasks.